

Minutes of Saints and Sinners Committee Meeting

Thursday 22 February 2018

1900- 2130hrs approximately

In attendance:

James Mason (Chairman)

Alex Wakefield (Club Secretary)

Roy Swetman (Treasurer)

Tracey Stocker (Membership Secretary/UKA)

Stella Daff (Suggestions Officer)

Theresa Wright (Kit Officer)

Clare Hall (Social Officer)

Andy Segens (Ordinary Member)

Cara Law (Ordinary Member)

Miranda Attwater (Ordinary Member)

Apologies for Absence:

Frances Wakefield (News/Media Officer)

Andrew Vine (SGP Rep)

Richard Daniells (WSFRL rep)

Andy Segens (Ordinary Member)

1) Review of action points carried from January 2018 meeting:

- Stella and Andrew's email addresses have been sorted and access arranged for Suggestions and SGP respectively.
- Richard D is still to arrange for the new banner to be ordered in time for events this year.
- Mailchimp password shared amongst those who require it.
- EGM still requires a further 8 members to call for it, it must be sorted before April.
- Awards categories agreed between committee and all committee have had opportunity to vote for them, trophies now with James M.

- Southdown Relay arrangement still to be made in terms of candidates and planning.
- Run Leader course fees not yet refunded.
- James M still to talk to Burgess Hill Runners about exchange visit.
- Theresa has edited the SaS Facebook Social Group from Secret to Private status.
- Tracey has produced an accident form for distribution.
- Awards afternoon arranged and being promoted.
- Enquiries made into insurance – ongoing.

2) Feedback from members with portfolio

James Mason

- Awards afternoon venue sorted, trophies ordered following committee voting.
- Track sessions are booked into March 2018 and paid for.

Theresa Wright

- Kit order is away, but suppliers have been slow.
- She has looked into alternatives and actively considering other suppliers

Richard Daniells (Via James Mason)

- Club WSFRL subscription has been paid by Roy
- T shirts for WSFRL completers are to be presented at the Lewes 10k event, invoice for these to Roy
- All clubs in WSFRL asked to clarify their minimum age requirement. We have advised age 16.
- First WSFRL event is Lewes 10k Easter Monday
- 13 May Event clash – Hedgehoppers vs Gatwick Half identified

Clare Hall

- Parkrun tourism is working well, with well attended trip to Southwater/Horsham a well received outing
- Next Parkrun outing will be 17 March.
- She has provided some quiz related items to assist with the awards day.

Stella Daff

- Stella's email is set up and will be monitoring feedback.
- We will promote her mailbox

Cara Law

- Has been working with Andrew Vine to assist with SGP but he has been snowed under with work.
- She is prepared to swap with Andrew and happy to speak to him about taking over.

Miranda Attwater

- Nothing to report.

Tracey Stocker

- Tracey has received complaints from members about information being out of date.
- She has completed the design of the accident form for distribution.
- New membership form has been designed, following minor amendments.
- Tracey has spent a great deal of time working through compliance on GDPR.
- She has noticed non members on club page group and proposes to check new requests against membership log

Roy Swetman

- Following recent payments we have £7k approx on deposit. Payouts include track sessions, awards afternoon and new tent
- He has settled into role and comfortable that all is in order.
- Roy is speaking to Jess Melville about accounting software as the one we are using is not very user friendly.

Alex Wakefield

- Alex will be hosting a pub style quiz in 2 parts either side of the awards handing out on Sunday 4 March.
- Has reviewed EA insurance for the club which should be sufficient although we need to renew the accident cover and add legal expenses cover.

TRACK SESSIONS (JM)

- Non members have been turning up to the session
- The cost of the session is higher than the income generated by it

ACTIONS

Promote the sessions only on closed Facebook page (JM)

Make members join or be turned away (TS)

If numbers do not increase, increase subscription charge (JM)

WEBSITE (TS/AW)

- The website is out of date and not user friendly

- Committee members need their individual access to update their page and maintain.
- A teaching session is needed for all members whilst we await new site design
- We all agree we need a new website

ACTIONS

Arrange for James to give us all a teaching session (MA)

Committee members to discuss with James our wishes for the website and approach to request his opinion on whether he is prepared to construct the site and his charge for so doing (ALL)

Website pages to be updated by 1 April latest (ALL)

RUN LEADERS (MA/AW/TS)

- We don't have enough run leaders and more should be sought.

ACTIONS

Put out call for interest in Run Leading and set out requirements including trial session, self funding and commitment to be shown before reimbursement. Tail runners to be sought for those not able to commit (AW)

James Mason will apply for course. (JM)

Review applicants at next meeting (ALL)

AWARDS AFTERNOON (AW/JM)

- AW has purchased a pub quiz kit and we will make the event more fun and light hearted than last time, with teams being assembled depending on numbers. The quiz will sandwich the awards, which JM will dish out.
- The event has been promoted by Clare. We hope for good attendance but it does clash with certain events.
- The function room is available for us at 1, we shall start the quiz after 30 mins, and hand out awards at 3, then finish the quiz and hand out chocs for winning team. Room available until 5.
- The awards event would be a good opportunity to update on general club activity including SGP
- Runner of the Year is considered to be a bit elitist and one sided/subjective

ACTIONS

We could do with a PA system to assist with the quiz calling (AW)

We will promote a couple of times before the event (AW)

We will incorporate update on SGP and club activity into event (TS)

Scrap Runner of the Year award

INSURANCE UPDATE (AW/RS)

- Our Personal Accident Policy is due for renewal 2 March
- We need to consider requirements for cover in addition to what we have with EA membership
- Our brokers Gallagher are offering other products which may be useful

ACTION

AW to speak to brokers, review our cover requirements and agree what to renew/add

RS then to arrange cover and fund from club account

WSFRL/SUSSEX RELAY PLANS (JM/CL)

- Event planning to commence for our home event 23 September and committee to be formed
- We have entered the Sussex Relay and now seek runners, who should be below 24 min parkrun and capable of maintaining speed over long distances
- This approach has to be maintained otherwise we will lose our spot, although we all agreed that ideally the opportunity to take part should go out to all
- Club members should be invited to the route research runs to make it more inclusive

ACTION

CL will email JM the assessment details for the relay event

JM will ask Robin Nower to write a blog about the event to increase awareness

CL/JM to agree candidates, likely to include Tim Winkley, Robin Nower and Glenn Mitchell

3 FORTS MARATHON (JM)

- We are looking for volunteers for this annual event, to assist with organisation and marshalling

ACTION

JM to post on Facebook with details, although we do have several volunteers already

PARKRUN TAKEOVER (JM)

- We have had confirmation that we will be taking over Parkrun in the summer
- JM could not recall precise date but agreed we will defer discussion until next committee meeting

ACTION

Defer further discussion to next meeting

MEMBER FEEDBACK (MA)

- General feedback suggests that James Tombs needs more run leaders, as we are struggling to provide the widespread support with only a small pool of volunteers
- The organisation of training is very time consuming and needs to be spread out
- Anonymous feedback from a club member was read to the committee, expressing:
 - 1) A lack of support at races and events from other members and the committee compared to the last couple of years
 - 2) No group photos taken, spirit seems low
 - 3) A perception that the club focuses on faster runners

ACTION

We look to recruit more run leaders and a call will go out to volunteers for consideration in the next committee meeting (AW)

Group warm-ups to take place with immediate effect to encourage a better group spirit (ALL)

AOB

COACHING COMMITTEE (AW)

- Given today's comments, it would be a good idea to invite the coaching committee to the next meeting, perhaps also run leaders.

ACTION

AW to extend invitation to meeting to RL's and coaches

EMAIL ADDRESSES (JM)

- The news@ email address is has fallen out of use and we are paying for it.

- We need to change passwords for membership and kit email address

ACTION

JM to cancel

JM to change passwords

RUNNING ETIQUETTE (TS)

- Some recent sessions have seen a bit of a free for all when groups are running en masse. We need to communicate some order.

ACTION

RL's and Coaches to remind runners to KEEP RIGHT at the start of every session to avoid this

SUBSCRIPTION FEES

- Coaches/RL's still not taking £1 for every session

ACTION

JM to advise those involved to charge

NEXT MEETING – 29 MARCH

LOCATION TBC